

Minutes

Thursday, 16-Jan-2020, 12 pm EST

Attending/ présent :

President	Kim Strong(KS)	√	Councillor-at-large	Robert Sica(RS)	Reg
Vice-President	Marek Stastna(MS)	√	Councillor-at-large	Iain Russell(IR)	√
Past-President	Paul Kushner(PK)	√	Councillor-at-large	Aldona Wiacek(AW)	√
Rec. Secretary	Fred Conway(FC)	√	Councillor-at-large	Felicia Kolonjari(FK)	
Corresp Secretary	Diane Pendlebury(DPe)	√	Councillor-at-large	Laura Bianucci(LB)	Reg
Treasurer	Amir Shabbar (AS)	√	Councillor-at-large	Bruce Sutherland(BS)	
Councillor-at-large Dir. of Publications	Douw Steyn (DS)	√	Executive Director	Gordon Griffith(GG)	√
Councillor-at-large SC co-chair	Timothy Merlis(TM)		LAC 2020	Bruce Angle (BA)	Reg
Councillor-at-large SC co-chair	Clark Richards(CR)	√	LAC 2021	David Fissel (DF)	√
			LAC 2022	Yanping Li (YL)	√

Agenda Attachments /Pièces jointes à l'ordre du jour

1	Agenda_CMOS_Council_3_SCMO	11	CMOS_funding_for_IFMS
2	Draft Minutes_CMOS_Council_2_2019-11-14	12a	Pres_Activity Report_CMOS_Council_3
3	Draft Minutes_CMOS_Executive_3_2019-12-12	12b	Vice-Pres_Activity Report_CMOS_Council_3
4	Update on CMOS 2021 Congress - Jan 2020	12c	Dir_Exec_Activity Report_CMOS_Council_3
5	Bulletin Editor contract 2020 - 2020-01-08 Final	12d	Treasurer_Activity Report_CMOS_Council_3
6	BUDGET2021 - Draft 2020-01-05	12f	CorSec_Activity Report_CMOS_Council_3
7a	CMOS Membership Code of Conduct - Draft	12g	Past_Pres_Activity Report_CMOS_Council_3
7b	Consultation Feedback from Membership Code of Conduct - 2019-12-27	12h	Dir_Pub_Activity Report_CMOS_Council_3
7c	Code of conduct CMOS Congress Committee - 2019_12_11	13	CMOS_ANNUAL_CYCLE_OF_ACTIVITIES
8	Draft Minutes - CMOS Centre Chairs and Membership Committee - Meeting 3 -2020-01-09	14	Action_Items_for_Exec-3-2019-12-12

Additional Attachments to Minutes/ Pièces jointes supplémentaires à l'ordre du jour

15	Action Items from CMOS_Council_3_SCMO	16	Outstanding Action Items considered by CMOS_Council_3
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Acronyms Used :

A/O	CMOS journal Atmosphere Ocean
CCMC	CMOS Centre Chair and Membership Committee
CSAFM	Canadian Society for Agriculture and Forest Meteorology
LAC	Local Arrangements Committee
SC	CMOS Scientific Committee
SPC	Congress Science Program Committee
SPEC	CMOS School and Public Education Committee
UPEC	CMOS University and Professional Education Committee
ECCC	Environment and Climate Change Canada

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IFMS	International Society of Meteorological Societies
NRCan	Natural Resources Canada
PSC	CMOS Private Sector Committee
AGU	American Geophysical Union
CGU	Canadian Geophysical Union
FIC	CMOS Finance and Investment Committee
ARCCU	CMOS SIG Atmospheric-Related Research in Canadian Universities

1.	Approval of Agenda / Adoption de l'ordre du jour. Motion to adopt . (DS/MS). Carried.
2.	Minutes of Council Meeting #2/Procès-verbal de la réunion du Conseil #2 Approval moved (FC/DPe). Carried.
3.	Minutes of Executive Meeting #3/Procès-verbal de la réunion du Exécutif #3 Approval moved (MS/PK). Approved by Executive members.
4.	Congress and Congress Committee Update / Mise à jour du Congrès et des comités du Congrès
4(a)	CMOS 2020 Ottawa - No report GG : <ul style="list-style-type: none"> • Next LAC meeting on 23-Jan at the planned Congress venue • MOU with CSAFM regarding cooperation at the Congress (meeting space) concluded, signed by GG on behalf of CMOS
4(b)	CMOS 2021 Victoria - Attachment #4 DF summarized his report. <ul style="list-style-type: none"> • LAC complete with 18 plus 2 ex-officio (Ken Denman and GG). First meeting set for 17 Jan, with first business: setting Congress theme, Congress Poster design, draft budget, and accommodation issues. Second LAC meeting in March
4(c)	CMOS/CGU 2022 Saskatoon <ul style="list-style-type: none"> • YL had been on call but audio contact was lost and not regained • GG advised that a payment was due on the venue contract for this congress (\$8K) Moved (AS, seconded FS) that CMOS executive approves payment of \$8K as provided in the venue contract for the 2022 Congress.
5	New CMOS Bulletin Editor Contract (attachment 5) DS summarized the selection process described in his activity report: <ul style="list-style-type: none"> • Selection committee: DS, GG, Sarah Knight (former Bulletin Editor) • Position was advertised; applicant list reviewed and 6 interviewees identified; three good candidates identified. • Nicole Renaud selected, and GG negotiated the contract for Society approval. Discussion: <ul style="list-style-type: none"> • GG noted that the contract was for one year with a provision for automatic renewal, as is the case with all such Society contracts (including Exec Director). This allows regularly changing Executive/Council members to express views. Contract calls for 6 Bulletin pdfs and 6 newsletters over the year. • FC asked if some stronger provision could be made to ensure arrangements for a longer term, in view of the effort required to find a contractor. • KS thanked Douw, Gordon, and Sarah for their work on this task and the well-run process with its positive outcome.

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	<p>Moved (DS, MS) that Council approves the new CMOS Bulletin Editor contract and authorizes signature.</p> <p>New Action Item C3.1 – GG to consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.</p>
6	<p>CMOS Budget 2021 <i>See attachment 6</i></p> <p>AS introduced the budget as an initial draft:</p> <ul style="list-style-type: none"> • Projecting a very small surplus. • Student no-fee issue still under review: a means must be found to determine when student status ends. • Need to find advertising revenue for the Bulletin • Does not reflect all SIG funding requests (still coming in) <p>MS questions:</p> <ul style="list-style-type: none"> • Reason for year by year overestimate of dues revenue? GG: not intentional • Need for and cost of annual review printing? GG: only a few copies are printed • Reason for \$10K funding for Private Sector Directory? GG: provides access to a service advertising government contracting announcements. Cost is covered half by ECCC and half by private sector members • Reason for \$20K technical editing cost? DS noted that this service for A/O is to provide enhanced quality of text and graphics, a service not offered by other journals. The contractor is long-standing and reliable. DS agreed with PK that current A/O pages charges (\$100/page, unchanged in years) amount to a Society subsidy to authors. He noted that these charges are a bit low compared to other journals. • Website costs? AS noted that the budget figure includes the Olatech contract for improvements, which actually ends in mid 2021. <p>MS: Members see a problem in CMOS yielding value for money. Society does many things but at a cost of focus and members do not see the benefit.</p>
7	<p>CMOS Membership Code of Conduct - <i>attachment 7a and Consultation from Membership (attachment 7b)</i></p> <p>KS reviewed progress to date in developing the Code of Conduct. After discussion by Executive, Council and CCMC, it was sent out by e-mail for general member comment, and is intended for legal review and then consideration by the 2020 AGM.</p> <p>GG: good feedback received from members, much positive/some negative. Some comments included suggested redlined revisions – suggest development of next version by a small committee.</p> <p>Update Action Item E2.4: PK, GG, CR, and KS to review complete comments on Draft CMOS Membership Code of Conduct and prepare next version by Exec-4 (13-Feb) for legal review and consideration by 2020 AGM. GG to circulate full comments to Council.</p>
8	<p>Centre Chairs and Membership Committee Meeting #2 – attachment/p.j. #8</p> <p>MS:</p> <ul style="list-style-type: none"> • Better attendance (50%), but some smaller centres missing consistently: perhaps not viable. • Lively discussion of Touring Speaker Program: suggestions that usual program does not work • 2023 Congress – no immediate takers. MS noted that many societies have their annual meetings in a fixed location. • Promotional material – some asked if CMOS postcard will be reprinted

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	<ul style="list-style-type: none"> ○ GG noted that card will be routinely reprinted.
7	<p>Tour Speakers 2019-2020/ Conférencier itinérant 2019-20</p> <p>DPe:</p> <ul style="list-style-type: none"> • Toronto date is set • Ottawa date was set but must be changed (venue/speaker date issues) • working with Prairie Centres • Halifax will make own arrangements with Tour Speaker (also on the CCCR report) • Quebec wants French-language speaker. Trying for preferred speaker before setting date • Newfoundland – has provided a calendar window • New Brunswick – no response • Comment: difficult to work with a panel of speakers who are busy people – much coordination <p>PK: this year is different, with panel of ECCC speakers. Early start arrangements to arrangements for annual Touring Speaker important.</p> <p>New Action Item C3.2 – KS to contact Katja Fennel (http://memg.ocean.dal.ca/fennel/) re. covering all or part of 2021 tour.</p>
10	<p>Position on Climate Change/ Enoncé de position sur le changement climatique</p> <p>Note: Agenda item was to have been renamed AMOS Position Statements</p>
10(a)	<p>Endorsement of AMOS statement on International Cooperation and Data Sharing in Meteorology and Oceanography</p> <p>KS – statement was sent to PSC and SC for consideration. PSC saw no problem</p> <p>CR: good support from SC</p> <p>No formal vote, but with this committee review done, Council tacitly endorsed the statement.</p> <p>New Action Item C3.3. CR to prepare the text for a short notice on the CMOS Endorsement of the AMOS statement on <i>International Cooperation and Data Sharing in Meteorology and Oceanography</i>. GG to post the notice and to add the statement to the CMOS website in the list of Other-Society endorsed statements.</p>
10(b)	<p>Proposal for a joint CMOS and AMOS statement on the recently released IPCC Special Report on Oceans and Cryosphere</p> <p>CR: SC supports the proposal, but prefers that AMOS take the lead.</p> <p>Discussion: could have a common statement, or parallel statements. Australians likely to have little interest in cryosphere aspects.</p> <p>During this process, if deemed appropriate, SC could approach ECCC authors of the <i>IPCC Special Report on Oceans and Cryosphere</i> to participate in drafting or reviewing the joint AMOS/CMOS position statement on that report. KS could assist with contact if needed.</p> <p>New Action Item C3.4 – KS to advise AMOS that CMOS is accepting proposal for a joint statement on the <i>IPCC Special Report on Oceans and Cryosphere</i>, suggesting that AMOS take the lead.</p>
11	<p>International Federation of Meteorological Societies (IFMS) Funding Request (attachment 11)</p> <p>KS: request received from Harinder Ahluwalia, former president of CMOS and founding president of IFMS, for</p> <ol style="list-style-type: none"> 1. CMOS annual contribution of 1% of CMOS members fees to IFMS 2. support for a Crowdfunding effort for IFMS

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	<p>3. change to CMOS membership application to include IFMS donation line KS: Consultation with Harinder and review of 2016 CMOS executive minutes shows implicit Executive support for the 1% contribution, though no formal motion or vote was recorded. Discussion:</p> <ul style="list-style-type: none"> • PK: 2016 sentiment was not unanimous: so no follow up. Since then IFMS has made progress, with active support from AMS and AMOS among other societies. However, CMOS has not sent anyone to IFMS meetings (Harinder is there), and we should be able to show CMOS members how IFMS is relevant to them. • AS: contribution (~\$500) would be further strain to budget, and would prefer flat sum rather than percentage, though 1% is the IFMS rule. • KS: Most recent IFMS meeting was at AMS annual meeting last week. GG confirmed that no CMOS rep attended the IFMS meeting. • MS: concerned that initial commitment saw no follow up. Noted members' concern about value for money. Such a commitment should have periodic review. • DS: bad optics not to support. There was past concern about value of IFMS, but there has been progress. Any CMOS support would be value to science, not to CMOS members as individuals. • Several were opposed to the requests 2 and 3 – not felt to be appropriate to make these request to CMOS members. However, we could include an article about IFMS in the CMOS Bulletin, which could mention donations. • Discussed the duration and agreed that a three-year commitment was reasonable. Need to have a way to ensure that this gets reviewed at the end of 2022. Decided that it would be helpful to add a “Future Actions” section to the Cycle of Activities, which could include items like this. The budget should also have a note indicating the three-year period. <p>Moved (PK,DS) that Council agrees to the annual contribution of 1% of members' dues for 2020 (based on 2019 membership), 2021 and 2022. Passed.</p> <p>New Action Item C3.5: KS to ask Harinder to write a Bulletin article re CMOS support to IFMS.</p> <p>New Action Item C3.6: DPe to add a “Future Actions” section to the Cycle of Activities and add item for Council to review annual contribution of 1% of members' dues to IFMS in fall 2022.</p>
12	Executive Reports / Rapports executives
12a	<i>President / Président, - Attachment/p.j. #12a.</i> : Nothing to add to report
12b	<p><i>Vice President / Vice-président, - Attachment/p.j. #12b</i> MS:</p> <ul style="list-style-type: none"> • AGU considered carbon footprint associated with meeting travel • Noted need for Geosciences to speak with one voice to granting agencies, such as Chemistry has • Took note of a number of software packages for conference organization • Commented that Society is very busy, but there is no easy way for new ideas to yield fruit.
	MS left meeting at this point.
12c	<i>Executive Director / Directeur exécutif – Attachment/p.j. #12c</i> – nothing to add to report
12d	<p><i>Treasurer / Trésorier - Attachment/p.j. #12d</i> AS:</p> <ul style="list-style-type: none"> • Current Society balance for the year is in the red

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	<ul style="list-style-type: none"> Funds from Congress 2019 not yet received from contracted IUGG organizer (JPDL) will receive \$75,000. The usual portion will be passed on to Montreal Centre. Re Action Item E3.4 on New Signing authorities. Remote signer is possible. BMO and CIBC will allow creation of a rubber stamp of treasurer’s signature. Business Manager would have custody, and use when directed by Treasurer. <p>New Action Item C3.7 – GG/AS to explore logistics and costs of suggested new Signing Authority Procedure and report to Exec-4.</p>															
12f	<p><i>Corresponding Secretary/Secrétaire de correspondance-Attachment/p.j. #12f</i></p> <p>Moved (by DPe, seconded DS) that Council approves the new members noted in this report. Carried.</p> <p>AS asked that information for new Toronto Centre members be forwarded to him as Centre Chair.</p>															
12g	<p><i>Past President / Président sortant</i></p> <p>PK noted the draft Congress Code of Conduct (attachment/p.j. #12g). This intended to be a template for each Congress to consider in developing its own Code of Conduct. It will be presented to AGM 2020.</p> <p>New Action Item C3.8– Council members to review draft Congress Code of Conduct and comment to PK</p> <p>PK noted the proposal to extend the mandate for the ad hoc Congress Committee for another year, to be chaired by the Society President.</p>															
12h	<p><i>Director of Publications / Directeur des publications – Attachment/p.j. #12h</i></p> <p>DS:</p> <ul style="list-style-type: none"> Work on replacing Bulletin Editor contractor previously described. Issue concerning other society access to Society publications has been settled with Taylor and Francis. 															
13	<p>Cycle of Activities / cycle d'activités <i>See attachment/p.j. #13</i></p> <p>KS asked members to review the cycle.</p>															
14	<p>Review of Action Items / examen des éléments d'action</p> <p>FC to review and update from meeting discussion and activity reports.</p>															
15	<p>Adjournement/Ajournement</p> <p>Moved by DS, seconded FC, that Council_3 be adjourned. Carried</p>															
	<p>Upcoming Meetings 2019-2020 / réunions à venir 2019-2020</p> <table border="1"> <thead> <tr> <th>Executive Committee</th> <th>Centre Chair & Membership Committee</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>February 13</td> <td>March 05</td> <td>March 19</td> </tr> <tr> <td>April 16</td> <td>May 24</td> <td>May 24</td> </tr> <tr> <td></td> <td></td> <td>AGM May 26</td> </tr> </tbody> </table>	Executive Committee	Centre Chair & Membership Committee	Council	Thursday	Thursday	Thursday	February 13	March 05	March 19	April 16	May 24	May 24			AGM May 26
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Attachment 15

New Action Items from CMOS Council Meeting C-3

C3.1	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	
C3.2	KS	Contact Katya Fennel (http://memg.ocean.dal.ca/fennel/) re covering all or part of 2021 tour.	
C3.3	CR,GG	CR to prepare the text for a short notice on the CMOS Endorsement of the AMOS statement on <i>International Cooperation and Data Sharing in Meteorology and Oceanography</i> . GG to post the notice and to add the statement to the CMOS website in the list of Other-Society endorsed statements	
C3.4	KS	Advise AMOS that CMOS is accepting proposal for a joint statement on the <i>IPCC Special Report on Oceans and Cryosphere</i> , suggesting that AMOS take the lead	
C3.5	KS	Ask Harinder Ahluwalia (IFMS President) to write a Bulletin article re CMOS support to IFMS.	
C3.6	DPe	Add a “Future Actions” section to the Cycle of Activities and add item for Council to review annual contribution of 1% of members’ dues to IFMS in fall 2022.	
C3.7	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	
C3.8	Council	Review draft Congress Code of Conduct and comment to PK	

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Attachment 16

Outstanding Action Items after CMOS C-3 Review

E3.1	GG	Advise BA the LAC has lead in arranging for for Congress travel discounts	Closed. GG will help organize travel discounts
E3.2	MS	Raise issue of 2023 Congress location with CCMC at January meeting	Closed (C3). Done
E3.3	MS,DPe	Discuss Touring Speaker arrangements at CCMC January meeting.	Closed (C3). Done
E3.4	AS	Explore logistics for new signing authorities	Closed (C3): by creating a signature rubber stamp at bank. Payment authorized by treasurer by email; office manager use rubber stamp for cheques.
E3.5	KS	Acknowledge to Harinder Ahluwalia reception of IFMS funding request, and aks for clarification of cited CMOS commitment	Closed (C3). KS report to C3. Decision taken.
E3.6	GG	Get a full update on the status of the software update contract with Olatech.	C3-closed. 9-Jan-20 mtg w Olatech
C2.3	MS/KS	Write to ECCC/DFO suggesting encouragement of local conference attendance.	Closed. KS drafted letter, sent it to LOC/SPC chairs for feedback, and GG emailed letters in December.
E2.3	DS	Discuss with Taylor & Francis the implementation of the publication sharing process in the proposed MOU with the Royal Meteorological Society.	Closed at C-3
E2.4	KS	Complete review process for CMOS Membership Code of Conduct.	Open PK, GG, CR, KS to review complete member comments and update by Exec-4 (13-

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			Feb). Next legal review and consideration by 2020 AGM.
E2.7	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress.
C1.4	KS/SC	Review AMOS Position Statement on International Cooperation and Data Sharing Agenda and recommend re. endorsement.	Status: Closed at C3
C1.7	GG	Seek legal advice re. implications of adopting a membership code of conduct.	Postponed at E2.
E1.3	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	
2018-19AGM.2	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee).	Open
2018-19E7.2	GG,PK	GG and PK to investigate a hardship fund to support members' dues payments, based on donations to CMOS.	Open. PK reviewed new AMS dues at C2.
2018-19E3.3	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	In works. RMS renewal approved at C-2